

BEFORE YOU LEAVE ON VACATION.....

- 1- At least a week before leaving, fill out a Vacation Watch Card and return it to the Posse Headquarters.
- 2- If you will be gone for an extended time, contact the Post Office to hold or forward your mail. Also stop delivery of newspapers.
- 3- Arrange for a neighbor or friend to remove newspapers & hand bills daily.
- 4- Unplug garage door motor, but DO NOT disengage the emergency pull chain.
- 5- Lock all doors & windows. Let window shades hang naturally & use automatic night lights in appropriate rooms.
- 6- Please leave your house key with a neighbor along with an address & phone number where you can be reached. Also, furnish your neighbor with the names & phone number of the companies that service your air conditioner, security alarm, furnace, plumbing & electrical equipment in case of an emergency.
- 7- Place all valuables & important papers in your safety deposit box
- 8- If you do not have a House Sitting Service, ask your Key Holder to make routine inspections inside your house, flushing toilets & running water in lavatories & sinks. Remind your neighbor to call the SCW Posse at 623-584-5808 or the Sheriff's Office at 602-876-1011 if he or she observes unusual activities around your home.
- 9- DO NOT publicize your vacation trips.
- 10- The Posse will make regular inspections of the outside of your home & property. Anything unusual will be brought to the attention of your key holder or your emergency contact person.

IMPORTANT: Be sure your neighbor and/or key holder has registered their residence with the Posse. It is an easy step that will save the responding Posse member or Emergency Personnel a lot of time.